

Present Josie Scott
 Shane Kramer
 Ian Bartlett
 Chris Couper
 Ying Ji
 Mary Adeyanju
 Garry Collier
 Karen DeLuca, CEO

1. Chair Josie Scott called the meeting to order at 6:03 pm
2. Agenda – **Motion 2025-10-01 Moved by Ying Ji, seconded by Mary Adeyanju that the agenda be adopted as circulated** – carried.
3. No Conflicts of Interest declared
4. Minutes – **Motion 2025-10-02 Moved by Ying Ji, seconded by Shane Kramer that the minutes of the September 2025 meeting be adopted as circulated** – carried.
5. Librarian's Report
 - Joint Services Agreement – municipal by-laws. Both municipal councils have passed their respective by-laws endorsing the service contract amendments with the Library Board as agreed to by the library committee in the July 2025.
 - The Town of Arnprior has requested a Library Board report for the Community Budget consultations slated for December 3rd. The CEO to draft a presentation highlighting a recap of the year and a look-ahead through the lens of the Strategic Plan.
 - Branding /Marketing update: the timeline for the draft logos is mid-December. Sweeney Curations to provide new logo, colour branding, templates, updated library cards and options for the book locker wraparound.
 - Technicians are working on the software integrations for the Book Locker. The issue is the notification chain.
 - The CEO was invited to Valley Heritage Radio for an hour long interview about library services – primarily focusing on services for seniors. CEO also attended the newcomer forum hosted by Local Immigration Partnership. Many great ideas and approaches were shared among participants from Renfrew and Lanark County representing municipal staff, service providers and more.
 - The CEO is exploring options to streamline workflows for program registrations, room bookings and newsletter distribution with better integration in the website.
 - Youth programming is in full swing with two registered Baby Rhyme Time programs, drop in programs, a full slate of school visits, outreach and a return of the popular Book Advent Calendar program set for November 27th.

Statistics were reviewed. Interlibrary Loan issues remain unresolved, especially in light of the recent postal disruptions. Given the multi-level and widespread issues surrounding delivery, reconciliation, and partner library participation in the system it's been deemed premature to pursue a municipal resolution at this point. Arnprior continues to provide a scaled back service and will move toward a purchase model for Book Clubs and more recent requests.

6. New Business – Trustee Couper reported on Strong Mayor Powers as outlined on the town's website. This will impact the budget process with a working group meeting with departments as part of the consultation process. The Library's budget will be tied to the recently updated Joint Services Agreement. Other changes via Strong Mayor Powers include an organizational change with focus on the independence of the Clerk's Department as well as a corporate review in the new year.
7. Strategic Plan review: With thanks to the chair for pulling together the draft plan. Items to be included: library participation in the Town of Arnprior's Cultural Plan, Senior Management Meetings and gaming programs to attract a perceived under-represented demographic. The Chair will make edits and recirculate the draft for review at the November meeting with consultant Allison Pilon.
8. Next meeting – November 27, 2025 (pending confirmation from the consultant on her attendance)
9. Adjournment – **Motion 2025-10-03 Moved by Shane Kramer, seconded by Ian Bartlett that the meeting be adjourned at 7:57 pm – carried.**