

**Present**

Josie Scott  
Ian Bartlett  
Ying Ji  
Chris Couper  
Mary Adeyanju (via Zoom)  
Shane Kramer  
Karen DeLuca, CEO

**Regrets**

Elisabeth von Bloedau

1. The Chair called the meeting to order at 6:08 pm via Zoom
2. Agenda – **Motion 2024-11-01 Moved by Ying Ji, seconded by Ian Bartlett that the agenda be adopted as circulated** – carried.
3. No Conflicts of Interest declared
4. Librarian’s Report
  - 4.1. Budget – The 2025 draft budget was reviewed. It’s a status quo request based on the Municipal Library User Agreement, with population adjustments to be completed mid-2025. There is the additional ask for the Community Librarian Position as agreed to in 2024, with hiring deferred to early 2025. The net result is no increase in the 2025 tax base to cover the hire. Staffing calculations also include the 2024 grid changes and movement.

**Motion 2024-11-02 Moved by Shane Kramer, seconded by Ian Bartlett that the 2025 draft budget as presented to Arnprior Town Council on December 6, 2024 will be comprised of status quo funding and includes Town of Arnprior COLA increases, salary grid changes, Community Librarian pilot project, additional summer student hire with allocations from carry-over of municipal commitments for pilot project, GIC interest income and Scharf Family Charitable Trust reserve to help cover summer payroll costs** – carried
  - 4.2. More information from KPMG / Town re: Audit and consolidation fees. Trustee Kramer to provide contacts for potential auditing firms
5. New Business - More information from KPMG / Town re: Audit and consolidation fees. Trustee Kramer to provide contacts for potential auditing firms; Quotes for after-hours locker/kiosk for consideration; Ontario Library Service to dedicate new consultant for Strategic Planning process in early 2025.
6. Next meeting: December 11, 2024
7. Adjournment – **Motion 2024-11-03 Moved by Ying Ji, seconded by Ian Bartlett that the meeting be adjourned at 6:42 pm** – carried.