

Present

Shane Kramer
Josie Scott
Ian Bartlett
Ying Ji
Chris Couper
Mary Adeyanju
Karen DeLuca, Chief Librarian

Regrets

Elisabeth von Bloedau

1. The Chair called the meeting to order at 6:07 pm
2. Agenda – **Motion 2023-09-01 Moved by Chris Couper, seconded by Ying Ji that the agenda be adopted as circulated** – carried.
3. Special meeting called to review the impact of the September 7th storm
 - 3.1. Facility Tour
 - 3.2. Initial Cleanup and Progress to date - Damage assessed throughout the lower level with drywall removed around the perimeter. Archival materials have been removed from the vault area and is currently occupying all available space in the library that was not impacted by the flood / sewer backup. A particular hard hit area was the lower level workroom. This provides an opportunity to rework the space to better suit workflow.
 - 3.3. Insurance: The Town and Library are waiting for the list of contents to be approved by the insurance company. The CEO will be in touch with the Town to determine the library's portion of deductible and how monies will be distributed.
 - 3.4. Timeline: On Side Restoration will be providing Intact Insurance and the Town a quote on the restoration work. It is hoped this documentation will be complete within the next 2 weeks.
 - 3.5. For now, the Town has given the library the go ahead to replace those items which are critical for upcoming operations
 - 3.6. Service impact: Mobile shelving has been reassigned to bring new fiction collection and fiction returns to the main level. Staff will retrieve requests from the lower level, but the public will not be able to browse downstairs. The Book Sale will be moved into the front part of the main hall. The rest of the hall houses Homebound services and inventory from the lower level. If required, a small area can be used for private meetings for County social services as well as tutoring if additional quiet space is required.

It was determined that invitations be sent to members of Arnprior Town Council as well as McNab/Braeside Township Council to have a tour of the facility to witness first-hand the extent of the damage and service model. Trustees Couper and Kramer will reach out to their respective Councils.

4. Date of Next meeting: Regular meeting October 18 @ 6pm
5. Adjournment – **Motion 2023-09-02 Moved by Shane Kramer, seconded by Ian Bartlett that the meeting be adjourned at 7:28 pm** – carried.

