

Present	Maureen Sly Havey David Mitchell Joanne Logan Lynn Grinstead Bill Skinner Karen DeLuca, Chief Librarian	Regrets	Fran Pauze Joan Cardiff
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1. Chair Maureen Sly Havey Called the meeting to order at 6:00
2. Agenda

Motion 2016-06 Moved by David Mitchell, seconded by Lynn Grinstead that the Agenda be approved as circulated – carried
3. Minutes

Clarification on a question from David Mitchell. COLA has been incorporated into 2016 payroll for all library staff.

Motion 2016-07 Moved by Joanne Logan, seconded by Bill Skinner that the Minutes of the January 20, 2016 regular meeting of the APL Board be approved as circulated – carried
4. Librarian's Reports
 - 4.1. Administration: Maureen Sly Havey, Joanne Logan and the chief librarian will represent the Board at annual review of the Joint Services agreement with the Township of McNab/Braeside this spring.
 - 4.2. Finance: Ratification of email motions for year-end adjustments

Motion 2016-08 Moved by Lynn Grinstead and seconded by David Mitchell that a \$400 donation for children's programming received in late December 2015 be moved from general donation revenue in 2015 to the program reserve- carried

Motion 2016-09 Moved by David Mitchell, seconded by Bill Skinner that the Board commit to paying the estimated \$1800 cost of moving the hydro easement from the library's reserves – carried

Motion 2016-10 Moved by Lynn Grinstead and seconded by David Mitchell that the 2015 surplus of \$11727.74 be transferred to the Reserve for Future Development – carried
 - 4.3. Programming Notes:

Blinds have been installed allowing Film Club to meet on the main floor;
A part-timer has been hired to replace a part time circulation clerk. The new staff member is fully bilingual and will assist in introducing French programming to the children's department.
Library has launched a new Armchair Travel Series in the Art Corridor with the option to expand this program to include presentations
 - 4.4. Statistics: Update from previous breakdown – eResources stats from Flipster were skewed and are now correct.

Motion 2016-11 Moved by Joanne Logan, seconded by Bill Skinner that the Librarian's report be approved as circulated - carried

5. Strategic Planning Update

Spot survey results and Survey Monkey results to be discussed at April meeting in preparation for the May 14th Strategic Planning Session with Rob Lavery. Board members are reminded to do some of the recommended readings as distributed by the SP consultant.

Maureen Sly Havey will follow up with a patron who asked to be contacted regarding the survey. In preparation for the SP session, the Chief Librarian is asked to determine the amount of Development Charge monies the Town has collected on behalf of the Library. The Library Board has used DC monies for the following projects:

Initial expansion drawings 2004/2005 (~\$14,000)

Renovations 2010 (~ \$64,000)

Collection Development (2015) (\$3,800)

Collection Development in 2016 Budget (\$2,000)

6. Old Business - Staff / Volunteer appreciation has been set for June 10th at 5pm. Chief Librarian will distribute invitations. Board to provide refreshments and host the event in the library.
7. New Business – The Board has approved the addition of one more brick to the donor wall in the lobby as per a special request.
8. Correspondence – The library has received a quote for a replacement disc repair machine.

Motion 2016-12 Moved by Lynn Grinstead, seconded by Bill Skinner that the Chief Librarian pursue the purchase of a new disc repair machine and if required, the Board will cover the costs from reserves – carried.

9. Adjournment

Motion 2016-13 Moved by Lynn Grinstead, seconded by David Mitchell that the regular meeting of the Arnprior Public Library Board be adjourned at 6:32pm - carried