

Present

Neil Salminen
Lisa McGee
Meaghan Shannon Kolar
Shane Kramer
Karen DeLuca, Chief Librarian
Virtual Attendance:
Josie Scott
Elisabeth von Bloedau

Regrets

Bill Skinner

1. Vice Chair called the meeting to order at 6:04 pm
2. **Motion 2022-06-01 Moved by Lisa McGee, seconded by Shane Kramer that the Agenda be approved as circulated.**
3. No declarations of conflict of interest
4. Minutes – **Motion 2022-06-02 Moved by Meaghan Shannon, seconded by Lisa McGee that the minutes of March 2022 meeting be adopted as circulated** – carried
5. Welcome to new McNab/Braeside Trustee Shane Kramer
6. 2021 Audit – Serena Deschamps of KPMG (Allan and Partners) presented the 2021 Draft Financials with the recommendation to capitalize the book acquisitions. She offered the industry methodology of a 7 year cycle. There were no issues identified. **Motion 2022-06-03 Moved by Lisa McGee, seconded by Meaghan Shannon Kolar that the financial statements be approved as presented** – carried.
7. Librarian's Report
 - 7.1. Expansion Update: The Town of Arnprior has approved a capital reserve contribution of \$430,000 towards the expansion project. This amount is inclusive of \$50,000 in fees. The Town's Development Charges contribution is \$147K
Motion 2022-06-04 Moved by Lisa McGee, seconded by Shane Kramer that \$25,000 from reserves be included in the complete transfer payment to the Town in the amount of \$172,367 – carried.
 - 7.2. Administration: The updated signed Municipal Library Agreement has been received. Municipal grant monies will be requested from McNab/Braeside in September; the Town of Arnprior has provided the first payment of the 2022 grant. The first stage application for the Provincial Grant has been filed and expectation for the PLOG is early fall. The Charitable Tax Return is ready for filing.
Neumann Bequest: Following the letter advising of the Bequest, short and long term capital projects were reviewed and provided to the Board for consideration. The monies are expected to be distributed in 2023.
Development Charges: The Town will be reviewing the Development Charge Bylaw and the library will be updating the materials and equipment data.
Staffing: Part Time library clerk Heather Benedict will be retiring at the end of June. A new part time staff member has been hired and various tasks have been redistributed to current part timers.

Summer Hours: As in previous years, summer hours will be as follows:

Monday – Tuesday 10 – 7pm; Tuesday – Friday 10am – 5pm; Saturday 10am – 2pm

This change accommodates the start of summer programs. Evenings have been quiet since the start of the pandemic and fall hours will be adjusted based on circulation data.

7.3 Programming

The library hosted two community concerts in June: The library received donations of \$600 from the Main Street School of Music's year end concert; The Duets Concert in support of the Canada Ukraine Foundation raised more than \$1600.

The annual spring houseplant sale earned \$350.

The library has tentatively booked The Heartbeats as the band for NYE – pending construction timelines.

The Little Branches Rural Roots Library conference is set for October 13, 14, 15.

Curby outreach is confirmed for: Canada Day at Robert Simpson Park; Bees Knees at Clay Bank Park; Valley AgFest (tentative).

The summer children's programming calendar has been set and three returning summer students have been hired with the support of two summer student grants and support from the Scharf Family Charitable Trust, Arnprior Optimists and Arnprior Rotary Club.

Ongoing adult programming includes Tuesday Chess Club, Book Clubs (currently on summer break); photo displays in the Art Corridor and the Monday Whatknots Knitting group.

Newsletter was distributed and reviewed.

7.4 Statistics were reviewed. New comparisons to 2019 show a gain in transactions.

8. No new business

9. Next meeting: at the call of the chair

10. **Motion 2022—06-05 Moved by Meaghan Shannon, seconded by Shane Kramer that the meeting be adjourned at 7:10 pm – carried.**