

Present Josie Scott
Bill Skinner
Elizabeth Stewart
Lisa McGee
Neil Salminen
Meaghan Shannon Kolar
Karen DeLuca, Chief Librarian

Regrets Elisabeth von Bloedau

1. Chair called the meeting to order at 6:04 pm
2. **Motion 2021-11-06 Moved by Neil Salminen, seconded by Lisa McGee the Agenda be approved as circulated.**
3. No declarations of conflict of interest
4. **Service Contract Update**
 - 4.1. November 12th package from the Town. The Town of Arnprior JSA report and draft by-law were circulated and reviewed.
 - 4.2. Consultation with Ontario Library Service – documentation attached. Consultant Peggy Malcolm suggested amendments to clause 5.5 and outlined the PLA requirements for reporting to local funders / service contract providers.
 - 4.3. The Township of McNab/Braeside has requested user statistics 2017 – 2021. The CAO compiled the new users list dating back to 2009.
 - 4.4. Next Steps: The Chair to reach out to both mayors for a conversation outlining the Board’s concerns and levels of service. The budget presentation to the Town of Arnprior is scheduled for December 8th; documentation will be assembled by the end of the month.
5. No new business
6. Next meeting: at the call of the chair
7. Adjournment: **Motion 2021-11-07 Moved by Neil Salminen, seconded by Bill Skinner that the meeting be adjourned at 7:01 pm – carried.**