

Present Neil Salminen
Bill Skinner
Susan Munro
Josie Scott
Jeanette Grant
Karen DeLuca, Chief Librarian

Regrets Lisa McGee
Elizabeth Stewart

1. Chair called the meeting to order at 6:07
2. **Motion 2019-43 Moved Susan Munro, seconded by Bill Skinner that the Agenda be approved as circulated** - carried
3. No conflicts of interest declared
4. Expansion Report
The Renovation / Addition report from DCA dated November 20th was reviewed. Monies from the 2019 matured GIC (Bert Gaumont Reserve) could be allocated to cover the \$35,500 quote for the professional fees.
Motion 2019-44 Moved by Josie Scott, Seconded by Bill Skinner that the report be adopted and DCA Group directed to proceed on the project – carried.
5. Budget 2020
December 11th is confirmed for 6pm. The library will be the final presentation of the evening.

The power point draft was reviewed. The reference to statistics and comparators to be removed from the slides. The focus will be the services with photos to match adult programming, youth programs, outreach etc.

The presentation will be modified to include a Year in Review portion to be presented by the CEO followed by the budget ask presented by the Treasurer and Chair. Vice Chair to assist as required. Supporting documents to include the comparison chart (Renfrew and Pembroke for proximity, size and same economic base, i.e. Renfrew County) and circulation statistics 2017/2018 and 2018/2019.

The financial document includes a full time position for the period April 2020 – December 2020 thereby reducing year one impact. The ask is \$32,000 with adult programming revenues providing the offset. The increase in the Town of Arnprior Grant (currently at 11%) to be \$321,958
The ask from McNab Braeside is an additional \$5,000. (\$134,202)
Notations include use of reserves.

The CEO will redesign the presentation and the document will be distributed for comment.
6. No other business
7. **Adjournment - Motion 2019-42 Moved Susan Munro seconded by Josie Scott that the special meeting of November 27, 2019 be adjourned at 6:55 pm – carried.**

