

Present

Maureen Sly Havey
Neil Salminen
Bill Skinner
Elizabeth Stewart
Lynn Grinstead
Joan Cardiff
Karen DeLuca, Chief Librarian

Regrets

1. Chair called the meeting to order at 6:00 pm
2. Agenda - **Motion 2018-43 Moved by Neil Salminen, seconded by Lynn Grinstead that the Agenda be approved circulated** - carried
3. GIC reinvestment: **Motion 2018-44 Moved by Lynn Grinstead, seconded by Joan Cardiff that two recently matured GICs in the amounts of \$22,069.55 and \$5,046.63 each be reinvested for a 6 month term at a special rate of 2.3%** - carried.

4. Budget options

The CEO presented two budget options in response to the Board's request of one additional full time staff for the Town of Arnprior's funding consideration. In response to Succession Planning requirements as well as increased demand and attendance for adult programming at the library the addition of a full time position would increase the Town's contribution from \$291,995 to 337,119 or a 16.27% increase.

The library has been operating with two salaried staff since the early 1980s. The current FTE is 6.2 staff.

If approved, the job description would focus on support for both adult and youth programming which has more than doubled in the last 5 years. Without a full job description, salary is estimated as the same as a Library Assistant II position.

Revenue from adult programming could be adjusted higher to reflect the position's output.

The draft budget with the addition of part time programming hours at 18 hours/week would increase the Town's grant by 8.09% or \$313,389.

The contribution from the McNab Braeside service contract has been set for a period of 5 years.

The CEO was instructed to prepare a budget presentation with final input on numbers and rationale to be determined following a meeting with the Treasurer.

Motion 2018-45 Moved by Joan Cardiff, seconded by Lynn Grinstead that the library's 2019 budget be presented to Arnprior Council on December 12th include the costing for a third full time employee. carried.

5. Date of the next meeting December 19th, 2018

6. **Adjournment - Motion 2018-46 Moved by Lynn Grinstead, seconded by Elizabeth Stewart that the regular meeting of November 21st be adjourned at 6:38 pm** – carried.

